



Manager's Report

For Council Meeting 5/09/00

FINANCE

Listed below are the new businesses licensed during this period:

<u>Business Name</u>	<u>Address</u>	<u>Business Type</u>
American Historical Research	1006 Smartts Ln NE	Historical Research
Better Engineering Services	904 Chancellor St SW	Engineering
BM Productions	61 Adams Dr NE	Web Design
Brendon Oaks Antiques	32 S King St	Retail – Antiques
CADDesigns	10 Morven Park Rd NW	AutoCADD Drafting
Carriage House Auto Sales	15 First St SE	Wholesale Used Cars
Greentree Design & Comm.	406B Ed Ferry Rd NE	Graphic Design
J A Wernle Computing Services	606 Buchanan Ct SE	Computer Services
Eric Mahan	1 Loudoun St SW	Retail – Antiques
S&S Furniture Repair & Restoration	21A Ft Evans Rd SE	Furniture Repair

PERSONNEL

Pursuant to Section 4-3 of the Town Charter, the following personnel actions have occurred since the last report:

<u>New Hires</u>	<u>Position</u>	<u>Department</u>
Rebekah Pathirana	Paralegal	Executive

<u>Resignations</u>	<u>Position</u>	<u>Department</u>
Stephen Krisa	Deputy Finance Director	Finance

PLANNING and ZONING

Current Planning Division Activity

Plans accepted for review during the period April 19 – May 2, 2000

- Fort Evans Plaza – Revised Final Development Plan
- Meadow Glen – P/F Development Plan (24,000 sq. ft. assisted living facility)
- Brown Property – Subdivision Sketch (7 townhouse units)
- Greenway Farm, Lot 121 – Boundary Line Adjustment
- Potomac Crossing/Battlefield Parkway – Traffic Signal Plan
- Dry Mill Section 1A – Construction Drawings (10 single-family detached dwelling units)
- Tavistock Multifamily & Commercial Center – Preliminary Development Plan (25,120 sq. ft. shopping center and 108 multifamily units)
- Beauregard Heights – Construction Drawings (33 single-family detached dwelling units)
- Stowers Section 1 – Final Plat (72 single-family detached dwelling units)
- Potomac Crossing Section 6 – Final Plat (45 single-family detached dwelling units)

- Edwards Landing Section 1 – Final Plat (98 townhouse units)
- Beauregard Estates Phase 5 – Preliminary Plat (9 single-family detached dwelling units)
- Edwards Landing – Right-of-Way Dedication Plat
- Leesburg Green – P/F Development Plan (45,000 sq. ft. office and 95,400 sq. ft. mini-warehouse)
- Dale Lumber – No Adverse Impact Certification (outdoor storage yard)

Plans reviewed during the period April 19 – May 2, 2000

- Potomac Station Drive Station 31+63 to 42+96 – Construction Drawings
- Kincaid Forest Section 4 – Revision to Approved Preliminary Plat (63 townhouse units)
- Kincaid Forest Section 11 – Construction Drawings (80 single-family detached dwelling units)
- Loudoun Sport & Health Club – P/F Authorization (34,481 sq. ft. recreation center expansion)
- Potomac Station Apartments – Preliminary Development Plan (150 apartment units)
- Potomac Crossing Section 7 – Final Plat & Deed (30 single-family detached dwelling units)
- Potomac Station Retail – Boundary Line Adjustment
- 1st Union National Bank – P/F Development Plan (396 sq. ft. bank)
- Fort Evans Plaza – Revised Final Development Plan (revised parking lot layout)
- Greenway Farm Lot 121 – Boundary Line Adjustment
- Dry Mill Section 1A – Construction Drawings (10 single-family detached dwelling units)
- Royal Plaza & Self Storage – Sketch Plan (70,000 sq. ft. mini-warehouse, 8,924 sq. ft. office, and 3,680 sq. ft. bank)
- Loudoun Museum Building Addition – Sketch Plan (10,575 sq. ft. addition)

Zoning Permits Issued (00-463 thru 00-579)**New Construction – Residential**

Kincaid Forest - 1 SFD @ \$100,000.
Stratford Ph. - "B" 1 SFD @ \$85,000.
Tavistock Farms – 3 SFD @ \$105,000.
Potomac Crossing – 2 SFD @ \$105,000.
Sycamore Hill – 2 SFA @ \$165,000.
Sycamore Hill – 1 SFA @ \$164,477.
Sycamore Hill - 1 SFA @ \$151,972.
Sycamore Hill – 1 SFA @ \$145,562.
Sycamore Hill – 1 SFA @ \$154,479.
Sycamore Hill – 1 SFA @ \$160,197.
Sycamore Hill – 1 SFA @ \$142,900.
Sycamore Hill – 1 SFA @ \$174,660.

New Construction – Commercial

None issued during this time period.

Occupancy Permits Issued – Residential

Greenway Farms – 1 SFD

Old Waterford Knolls – 1 SFD

Tavistock Farms – 1 SFD

Union Court – 1 SFD

Woodlea Manor – 2 SFD

Potomac Crossing – 2 SFD

Mead Hill – 3 SFD

Stratford – 3 SFA

Stratford – 3 SFD

Exeter Hills – 4 SFD

Sycamore Hills 7 SFA

Occupancy Permits Issued – Commercial

None issued during this time period.

UTILITIES**1. Water and Sewer Administration****a. Training**

N/A

2. Water Supply Division**a. Training**

Congratulations to Matt Castel for obtaining his Class I Virginia Water Operator's License and to Eddie Berg for obtaining his Class III license.

b. Capital Projects Update**Water Treatment Plant Upgrade to 10 MGD**

The contractor is performing the following operations:

- I. Installing miscellaneous yard piping and duct bank
- II. Continues to form and pour concrete at filter building and flocculation basins
- III. Placing block and brick at washwater building
- IV. Performing interior demolition operations

WTP Expansion Project Status

Dollar value complete 32% Time Elapsed 61%

The contractor is approximately 50 days behind schedule.

Storage Tank Improvements

The contractor has completed placement of the interior and exterior coatings at the Hospital Tank. Minor items remain on the punchlist. The contractor has moved off site.

3. **Water Pollution Control Division**

a. **Operator Licensing**

Congratulations to Danny Glascock & Brian Bailey for obtaining their Class II Virginia Wastewater Operators' license, and also to Ted Castel for obtaining his Class IV license.

b. **Biosolids Management Upgrade Project**

New construction excavation is well underway and project is approximately 8% complete.

c. **Biological Nutrient Removal Project**

Project is approximately 40% complete with all major structures underway.

R. S. Noe